


CANADIAN UNITARIAN COUNCIL 
Youth National Social Action Coordinator (NatSAC)
Job Description

The CUC Youth National Social Action Coordinator is the “National” link in the connection between Local, Regional, National and Continental Social Justice organizing

Summary of Responsibilities:

- 1 year term with possibility of running for re-election
- Make connections at local, regional, CUC, and continental levels
- Make contact list of key Social Justice people for different issues
- Help local and regional groups by publicizing, offering suggestions, linking them to the right people
- Co-ordinate National Social Justice Project if applicable
- Attend CanUuddle and provide a Social Justice workshop or event
- Attend YSJT and report to the YAG
- Support and work with regional SACs
- Act as a resource on Social Justice issues, both personally, and by creating/maintaining resources such as the Social Justice website

Be Connected and Informed:

- Know what the CUC is doing concerning Canadian Social Justice work/issues
- Should be on the following list serves, at least as an observer:
 - Social Responsibility Task Force
 - as many monitoring groups and working groups as possible (preferably at least one on each general topic)
 - continental social justice (yruusj) and sac list serves (yruusac)
- Contact all Canadian SACs, keep up to date with what is going on for social justice in each region.
Use the Canadian SAC list serve for this: cuc-sacs@yahoogroups.com
- Create Social Justice Survey (every other year)
 - Use this to find out what is going on at the local level
 - Use this to find out what help local youth groups need (see “Be A Resource”)
 - Use this to help choose a National/YAG SJ Project
- Contact the Continental SAC, keep up to date with what’s going on Continentally, inform CSAC about Canadian Social Justice issues.
- Other contacts continentally:
 - Working Action Manager
 - Youth Ministry Associates in Youth Office
- Attend the Youth Social Justice Training – Issue a Report on the Conference to the YAG 2-3 weeks later
- Co-ordinate/offer Social Justice workshop or event at CanUuddle

Written by Christine Michell: YAG Social Justice Coordinator 04-06, NatSAC 06-07
Last revised March 2007 by Christine Michell

Be a Resource:

- Encourage Regional SACs to be more active, ask them what support they could use. Encourage them to attend the Youth Social Justice Training
- Help Local/Regional Groups:
 - Spread the word about their projects
 - Connect them to the right resource people
 - Get other groups involved
- Suggest project ideas for groups that want to do Social Justice work but need guidance
- Create/maintain a contact list of key contact people/organizations working on different issues
 - Make this list available online (CUC youth page?)
 - Use this to help local/regional groups get in touch with the right people
 - Pass this list on to the next NatSAC
- Ensure that the SAC Pack from the CSAC gets to the regional SACs
- Maintain the National Social Justice Website (www.cuc.ca/youth/socialjustice) as an up-to-date, useful resource for individual youth, youth groups, and SACs

National Social Justice Project:

- Bring forward 2-3 options for a National Social Justice Project for the following year, to be voted on at CanUUdle
- Coordinate the current year's national project, in cooperation with the regional SACs and any other interested youth and organizations

Pass it On:

- Ensure that this job description stays up to date
- Work with the YAG to ensure that the job description and election information gets sent out prior to CanUUdle
- Write an orientation letter to your successor, explaining anything you've done, things you think have worked and have not worked, any advice, etc. Put this letter into the NatSAC binder
- Ensure that the NatSAC binder, with all previous orientation letters, job descriptions, and other resources; gets passed on to the next NatSAC at CanUUdle
- If possible, make yourself available to your successor in case they have any questions, particularly for the first couple of months of their term

Send your applications by e-mail to: youth@cuc.ca by April 8, 2007. We need applications from every position by April 8, 2007, so that they can be reviewed and any questions brought back to you. We have a new election process this year, and our dates are firm. Bios will be due one week later.

All applications should be typewritten and include:

Vital Information: Name, address, phone number, email (if applicable), date of birth, home congregation, region.

A Letter of Intent: Why you want to be Canadian NatSac, what you feel you can offer that position (refer to the position description), what you think you can offer to the youth groups in Canada, what Youth issues concern you, and your dreams and goals for Youth Ministry nationally and continentally.

Two references: The name, phone number and relationship you have with two people who can help us get a better understanding of your capabilities and your commitment to Youth Ministry.

Written by Christine Michell: YAG Social Justice Coordinator 04-06, NatSAC 06-07
Last revised March 2007 by Christine Michell